

## Module specification

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Module Code	EDS743
Module Title	Personal Effectiveness
Level	7
Credit value	20
Faculty	FSLS/FACE, Research Office
HECoS Code	100962
Cost Code	GDBG
Pre-requisite module	None

### Programmes in which module to be offered

Programme title	Core/Optional/Standalone
PG Cert The Confident Researcher	Core

### Breakdown of module hours

Learning and teaching hours	10 hrs
Placement tutor support hours	0 hrs
Supervised learning hours e.g. practical classes, workshops	4 hrs
Project supervision hours	4 hrs
<b>Active learning and teaching hours total</b>	<b>18 hrs</b>
Placement hours	0 hrs
Guided independent study hours	182 hrs
<b>Module duration (Total hours)</b>	<b>200 hrs</b>

### Module aims

According to the Research Concordat researchers should engage in ‘training to enhance their personality effectiveness, and to promote a positive attitude to professional development.’ This module seeks to provide students with the foundations to begin this journey through enabling and supporting the development of their personal development plan. Students will need to consider what their current skills are and where they consider they need further development. Students will be required to submit their research proposal which will demonstrate their ability to put together a comprehensive strategy for the future development of their research.

## Module Learning Outcomes

At the end of this module, students will be able to:

1	Engage in effective self-reflection (to be documented in their personal development plan)
2	Demonstrate responsibility/initiative for their personal development plan.
3	Manage their research project effectively in line with their project proposal (including timelines)
4	Develop effective networking skills and document in their reflection and personal development plan)
5	Develop a critique of different research methodologies and demonstrate how they will apply their methodological framework to the complex problems within their research proposal.

## Assessment

Indicative Assessment Tasks:

*This section outlines the type of assessment task the student will be expected to complete as part of the module. More details will be made available in the relevant academic year module handbook.*

Assessment 1: The attendance at research development training will be required at a minimum of four sessions that are scheduled and noted as relevant to this module.

Assessment 2: The Personal Development Plan will follow the guidance set out by VITAE and cover their first academic year of PGR study.

Assessment 3: The research proposal will be developed with the supervisory team as part of the first nine months of engagement with the PGR study.

Assessment number	Learning Outcomes to be met	Type of assessment	Duration/Word Count	Weighting (%)	Alternative assessment, if applicable
1	4	Attendance		Pass/Fail	
2	1,2,3,4	Coursework	1,000 words	50%	
3	3,5	Written Assignment	2,000 words	50%	

## Derogations

None

## Learning and Teaching Strategies

Students will need to attend a minimum of four training sessions relevant to this module of between 1 to 6 hours depending on the training selected. As part of this engagement

students will be required to attend PGR induction. The students' regular supervisory sessions will support the writing of their personal development plan and research proposal.

### Welsh Elements

Students are entitled to submit assessments in the medium of Welsh.

### Indicative Syllabus Outline

Personal effectiveness: the personal qualities and approach to an effective researcher is one of the key areas of the Researcher Development Framework. The training sessions that students will be able to attend to complete this module will relate to:

- Effective time management
- Effective communication
- Effective networking skills
- Effective project management

All these areas support the development of a confident and competent researcher.

### Indicative Bibliography:

Please note the essential reads and other indicative reading are subject to annual review and update.

### Essential Reads

Aceme, N. (2017), Postgraduate Handbook: A comprehensive guide for PhD and Master's students and their supervisors. Norfolk: Caister Academic Press (available as an ebook).

### Other indicative reading

Grit, R., Guit, R., & van der Sijde, N. (2009), Managing your competencies: Personal development plan. Routledge.

PhD Voice. 100 Tips for doing your PhD: 100 tips spanning the spectrum of problems PhD students face on a daily basis. Independent publication.

Rainford, J., and Guccione, K. (2023), Thriving in part-time doctoral study: Integrating work, life and research. Routledge.

Williams, K., Bethell, E., & Lawton, J. (2010), Planning your PhD: 11 (Pocket Study Skills). Red Globe Press.

Other reading will be suggested that is relevant to the training sessions attended.

Other reading as suggested by the supervisory team in line with the area of research identified in the student's research proposal.

### Administrative Information

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Initial approval date	Oct 2019
With effect from date	Oct 2019
Date and details of revision	Revalidated in Nov 2024
Version number	2